

**TAOS INTEGRATED SCHOOL OF THE ARTS GOVERNING COUNCIL**

Tuesday September 19<sup>th</sup>, 2023 at 5:45 PM (MST)

118 Toalne Drive, Taos, NM 87571

**Join Zoom Meeting**

<https://us04web.zoom.us/j/71697487051?pwd=cUF2eU5DUkwK254c1FHamybnJFdz09>

Meeting ID: 716 9748 7051 Passcode: m9g9Yp

*Where decisions for children are made with heart and mind!*

**Meeting Minutes – Approved**

| <b>MEMBERS</b>                                 | <b>COMMITTEE</b>           | <b>PRESENT</b>     | <b>ABSENT</b> |
|--|----------------------------|--------------------|---------------|
| Yvonne Trujillo, President                     | Audit, Board Policy        | Present            |               |
| Alejandra Villalobos Meléndez (Vice President) | Finance                    | Present            |               |
| Sarah Dzieweczynski, (Secretary & Treasurer)   | Calendar, Data, Facilities | Present            |               |
| Linda Seto, (Member)                           | Facilities & Data          | Present            |               |
| Alison Haney (Member)                          | Facilities                 | Present            |               |
| Andrea Nicholson (Member)                      | Data                       | Present at 5:51 PM |               |
| April Grayson, (Member)                        |                            | Present            |               |

**Staff Present:**

Richard Greywolf (Director)

Nicole Abeyta (School Business Official/Compliance Officer)

- I. Call to order: Yvonne Trujillo (President) calls to order at 5:48 PM.
- II. Establish quorum: Yvonne Trujillo (President) established quorum at 5:49 PM.
- I. Review of Governing Council Mission:

The mission of TISA Governing Council is to ensure the goals of the TISA charter are met and to work towards creating a cooperative relationship between TISA and the community.

This mission will be accomplished by focusing on the TISA's fundamental values of providing opportunities for our students to reach their maximum potential through a standards-based, multicultural, thematic, and arts-integrated curriculum as stated in our charter. Our priority is the concerns and needs of TISA including parents, children, and staff, as it related to TISA's operations and its financial base.

II. Consent Agenda (Discussion) (Action Item)

- i. Review minutes from August 15th, 2023
  - ii. Agenda for September 19<sup>th</sup>, 2023
- Sarah Dzieweczynski, (Secretary & Treasurer) makes a motion to accept meeting minutes from August 15th, 2023 as presented, and Agenda for September 19<sup>th</sup>, 2023 as presented.
  - Alison Haney (Member)seconds.
  - 6 Yea 0 Nay. All in favor, motion carries.

III. Public Comments- Please sign the Public Attendance Sheet and limit comments to (2 minutes per person).

- Anandi Geroy, TISA Performing Arts Teacher, expresses the following regarding TISA constructing/acquiring a theater which supports acoustics on campus:
  - A dedicated theater would make TISA unique among Taos Elementary schools.
  - It would showcase what makes TISA special – all grades rehearse for 12 weeks and participate in a 30 minute performance.
  - A theater would allow for community interface.
  - A theater space could be rented out providing revenue for the school.
- Sally Greywolf, TISA Middle School ELA/SS Teacher shares the following about Hi Dosage Tutoring:
  - TISA has been selected as a school in a nationwide program from the University of Chicago.
  - It provides 45 minutes of Math tutoring for 6<sup>th</sup> grade students via zoom at the end of the day.
  - Students were timed – it took them 3 minutes to transition to their tutoring, which is excellent.
  - Tutoring is intended to improve students' performance in math.

IV. Financial Report and BARS- (Discussion) (Action Item)

- Financial reports for the were sent prior to the meeting via email from Nicole Abeyta (School Business Official/Compliance Officer) to all TISA Governing Council members for review.
- The August 2023 Hillcrest bank account reconciled with no variance.
- Outdoor classroom project has been approved by the state in the amount of \$204,000.

This will provide picnic tables, musical playground equipment and concrete work.

- 9/30/2023 ends the FY Quarter 1.
- \$54, 021 Indian Education Grant approved.
- BAR's- Budget Adjustment Requests
  - **521-000-2324-0004-M** Fund 11000 Operational Maintenance BAR in the amount of \$30,335.00. Increased job code 1711, EA position by 1.0 FTE along with liabilities for that position. Liability increases were needed for job codes 1411 Teachers, 1412 SPED and 1413 Kindergarten
  - **521-000-2324-0005-M** Fund 24101 Title 1 Maintenance BAR in the amount of \$21,729.00, decreased job code 1711 EA by 1.0 FTE. Increased liabilities for the 2.0 FTE employees who are funded through 24101.
  - **521-000-2324-0006-M** Fund 24106 IDEA-B Maintenance BAR in the amount of \$550.00 from health and medical premiums allocated to other liabilities.
  - **521-000-2324-0007-M** Fund 24154 Teacher/Principal Training Maintenance BAR in the amount of \$30 from professional development allocated to SUTA for job codes 1411 Teachers and 1412 SPED.
  - **521-000-2324-0008-M** Fund 24309 Social Emotional Learning Maintenance BAR in the amount of \$3,888.00. Reallocated funds from professional development and travel to support services for contracted services.
  - **521-000-2324-0009-M** Fund 11000 function 2000 Maintenance BAR in the amount of \$35,992.00 reallocated from maintenance & repair of building and grounds, other energy and other contract services. Funds are reallocated to add a 0.2 FTE salary and expenses for job code 1215 Registered Nurse and increase line items such as operation and maintenance of plant and natural gas utility.
  - **521-000-2324-00011-T** Fund 24330 ARP ESSER III Transfer BAR from function 2100 to 1000 in the amount of \$4,338.00. Funds are reallocated from additional compensation & liabilities for job code 1211 to job codes 1621 Summer School and 1624 Activities Salary for increased liabilities.
  - **521-000-2324-0012-M** Fund 27126 Community Schools Maintenance BAR in the amount of \$265.00 from salary and to liabilities.
- Motion to approve financials and BAR'S as presented by Linda Seto, (Member)
- Alejandra Villalobos Meléndez (Vice President) seconds.
- 6 Yea 0 Nay. All in favor, motion carries.

#### V. TISA GC Bylaw revisions – (Discussion) (Action Item)

- i. 4.1 Teachers serving on Governing Council
  - ii. 4.3 Member term(s), process for serving second term
  - iii. 5.4 and 6.2 June Annual Meeting – elections
  - iv. 6.4 delivery of agenda and 5.4 agenda posting discrepancies
  - v. 6.4 Treasurer duties
- Council determines a Bylaw Workshop will take place on Friday November 10<sup>th</sup>, 2023 to address Bylaw edits.
  - NO ACTION TAKEN

## VI. TISA Governing Council roles and membership (Discussion) (Action Item)

- Sarah Dzieweczynski, (Secretary & Treasurer) volunteers to serve on the Finance and Audit Committees.
- NO ACTION TAKEN

## VII. Director's presentation of goals and strategic plan for School Year 2023-2024

- Goals from last year
  - Continued focus on academic rigor and improving skill levels
  - Summer school expansion
  - Become an accredited community school
  - Maintain enrollment
  - Enrich the arts through continued community collaboration
  - Ensure maintenance of high quality staff (and full staff support if PED implements a longer school year with less compensation)
- Progress on Last Year's Goals
  - Continued focus on academic rigor and improving skill levels **WORKING GOAL** WE QUALIFIED AS A SPOTLIGHT SCHOOL!
  - WE STILL NEED TO IMPROVE SKILL LEVELS BUT TISA IS IN TOP QUARTILE IN THE STATE - GOOD, BUT WE CAN DO BETTER
  - Summer school expansion **WORKING GOAL** ONE TEACHER WAS AVAILABLE TO WORK THE SUMMER - SHE OFFERED ACADEMIC ENHANCEMENT FOR 2-8th GRADES - GROWTH WITH ALL STUDENTS
  - Become an accredited community school YES! WE ARE NOW A COMMUNITY SCHOOL!
  - Maintain enrollment **WORKING GOAL** WE ARE ON A ROLLERCOASTER - SOME CLASSES HAVE WAITING LISTS BUT BOTH K and 8th NEED STUDENTS
  - Enrich the arts through continued community collaboration **WORKING GOAL** WE HOSTED VISITING ARTISTS ALL YEAR LONG
  - Ensure maintenance of high quality staff YES! WE HAVE A FULL TEACHING STAFF - OTHER SCHOOLS ARE USING FULL TIME SUBS, BUT ALL TISA TEACHING POSITIONS ARE FILLED WITH LICENSED, QUALIFIED TEACHERS PLUS WE ADDED NEW STAFF POSITIONS!
- TISA Long Term Goals
  - Promote both academic excellence and powerful artistic creativity
  - Full enrollment/waiting list in all grades
  - Build multipurpose building
  - Expand greenhouse utilization
  - Install more on our security system

- Ensure enhanced equity
- Further landscape grounds to attract attention
- Close collaboration with Pueblo/local community
- Continue status as feeder school for Santa Fe Arts School
- Rigorous academics, demonstrated through high test scores
- Continue to offer internship opportunities for older students
- Expand partnership activities with the high school
- Support of diversity, sustainability, and planet-friendly practices
- Establish reputation as the most desirable charter school in Taos

VIII. Director's Report:

- Enrollment a "rollercoaster" many grades have wait lists, other short a few students.
- Eighth grade is a small class, current enrollment of 12 students.
- Recruitment through posters, ad in paper and Facebook

IX. Announcements

X. Committee Reports

- Audit – Report signed, Exit meeting scheduled
- Finance – 9/30 end of Quarter 1, reporting must be submitted by 10/31
- Calendar – council members should engage in yearly trainings
- Data – no MAPS data yet, Letters identified TISA as a model school
- Facilities - progress forward on exploring funding and building options

XI. Open floor for comments (Discussion) - No comments

XII. Items for next month's agenda (Discussion)

- Overview of Community Schools Grant
- Facilities Committee Report

XIII. Review date of next meeting: October 17<sup>th</sup>, 2023 at 5:45 PM

XIV. Adjournment (Action Item)

- Sarah Dzieweczynski, (Secretary & Treasurer) makes a motion to adjourn meeting at 8:08 PM.
- Alison Haney (Member) seconds.
- 6 Yea 0 Nay. All in favor, motion carries.

*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Rich Greywolf at 575-779-9311 least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes,*

*can be provided in various accessible formats. Please contact Rich Greywolf at 575-779-9311 if a summary or other type of accessible format is needed.*

