

DRAFT

TAOS INTEGRATED SCHOOL OF THE ARTS GOVERNING COUNCIL

Tuesday October 17th, 2023 at 5:45 PM (MST)

118 Toalne Drive, Taos, NM 87571

Join Zoom Meeting

<https://us04web.zoom.us/j/71697487051?pwd=cUF2eU5DUkwK254c1FHamdybnJFdz09>

Meeting ID: 716 9748 7051 Passcode: m9g9Yp

Where decisions for children are made with heart and mind!

Meeting Minutes

MEMBERS	COMMITTEE	PRESENT	ABSENT
Yvonne Trujillo, President	Audit, Board Policy	Present	
Alejandra Villalobos Meléndez (Vice President)	Finance	Present	
Sarah Dziejewczynski, (Secretary & Treasurer)	Calendar, Data, Facilities, Finance and Audit	Present	
Linda Seto, (Member)	Facilities & Data	Present	
Alison Haney (Member)	Facilities	Present	
Andrea Nicholson (Member)	Data	Joined at 6:26 PM	
April Grayson, (Member)		Present	

Staff Present:

Richard Greywolf (Director)

Nicole Abeyta (School Business Official/Compliance Officer)

- I. Call to order: Yvonne Trujillo (President) calls to order at 5:51 PM.
- I. Establish quorum: Yvonne Trujillo (President) established quorum at 5:51 PM.
- II. Review of Governing Council Mission:

The mission of TISA Governing Council is to ensure the goals of the TISA charter are met and to work towards creating a cooperative relationship between TISA and the community. This mission will be accomplished by focusing on the TISA's fundamental values of providing opportunities for our students to reach their maximum potential through a standards-based, multicultural, thematic, and arts-integrated curriculum as stated in our charter. Our priority is the concerns and needs of TISA including parents, children, and staff, as it related to TISA's operations and its financial base.

III. Consent Agenda (Discussion) (Action Item)

- i. Review minutes from September 2023
- ii. Agenda for October 2023

- Sarah Dzieweczynski, (Secretary & Treasurer) makes a motion to accept meeting minutes from September 2023 as presented with a change to item VIII replacing "Sixth" with "Eighty", and Agenda for October 2023 as presented removing the second "Financials" from item VI and replacing with "BARS".
- April Grayson (Member) seconds.
- 6 Yea 0 Nay. All in favor, motion carries.

IV. Public Comments- Please sign the Public Attendance Sheet and limit comments to (2 minutes per person). No comments.

V. Financial Report & BARS - (Discussion) (Action Item)

- Financial reports for the previous month were sent prior to the meeting via email from Nicole Abeyta (School Business Official/Compliance Officer) to all TISA Governing Council members for review.
- The September 2023 Hillcrest bank account reconciled with no variance.
- Removed fund 28211 DOH Covid funding as the remainder of the funds did not transfer into FY24.
- \$140,322 RFR for meal claims and education tech grant has been submitted to TMS for reimbursement.

i. BARS Budget Adjustment Requests

- 521-000-2324-0014-D- Fund 24109 Preschool IDEA-B Decrease in the amount of \$19.00 to reflect the carryover award for 21-22 & final 22-23, for a final allocation amount of \$204.00.
- 521-000-2324-0015-I- Fund 27107 GOB Library Increase in the amount of \$4,887.00 to be utilized for library and audio-visual materials.
- 521-000-2324-0016-M - Maintenance BAR Fund 27575 Bilingual Multicultural Ed Laws of 2023 in the amount of \$6,110.00. Funds are reallocated from other charges to additional compensation & expenses for TESOL endorsed Teachers under function 1000. \$1,390.00 is allocated to employee travel and expenses such as lodging and meals for professional development.

- 521-000-2324-0017-T- Transfer BAR Fund 27575 Bilingual Multicultural Ed Laws of 2023 in the amount of \$1,300.00. Funds are reallocated to professional development costs for the La Cosecha Conf. for the Bilingual Teacher.
- Motion by Sarah Dzieweczynski, (Secretary & Treasurer) to approve financials and BAR'S as presented.
- April Grayson (Member) seconds.
- 6 Yea 0 Nay. All in favor, motion carries.

VI. Background Check Policy Review- (Discussion) (Action Item)

- Motion by Sarah Dzieweczynski, (Secretary & Treasurer) to temporarily adopt, based on Council's recommendation, a policy that all TISA volunteers must obtain a background check and sign TISA's volunteer form.
- Alejandra Villalobos Meléndez (Vice President) seconds.
- 7 Yea 0 Nay. All in favor, motion carries.

VII. Director's Report:

- 2022-2023 school year assessment data received, can't discuss yet.
- Possible teacher vacancies for next school year in elementary and Math
- TISA 6th, 7th and SPED teachers receive LETTERS training, will equate to TISA being a Masters School in LETTERS
- 6th grade math tutoring for 45 minutes each day will continue next school year and may include 7th and 8th grades.
- Social Emotional Learning done in August and September and continue in January with mindful movement. This will add 10 points toward TISA's school grade next year.
- CLEO waiver for testing for covid demonstrates that it is being done in the proper way.

VIII. November Bylaw Workshop - Friday November 10th, 2023

- Facilities/Meeting place (Alejandra Villalobos Meléndez, Vice President)
 - Conference room reserved at UNM Taos Klauer Campus from 9 am to Noon
- Objectives (Sarah Dzieweczynski, Secretary & Treasurer)
 - Focus on term limits, election process, Council roles
 - Google doc will be sent out prior to meeting for review and edits
- Planned attendance
 - Yvonne Trujillo, (President)
 - Alejandra Villalobos Meléndez, (Vice President)
 - Sarah Dzieweczynski, (Secretary & Treasurer)
 - Linda Seto, (Member)
 - Alison Haney (Member)

- April Grayson, (Member)
- Andrea Nicholson (Member) - maybe

IX. Report out on Website creation - Nicole Abeyta (School Business Official/Compliance Officer)

- W-9 sent
- Process will start Monday
- Process starts with a photo shoot and drone video
- Website build take 10-12 weeks, expected launch date January 1st, 2024
- Layout to be clutter free and simple and include the following: Vision Statement, Charter Contract, Employee and Contractor bio's, Governing Council members and documents, Sunshine portal – which is required by the state, School year calendar, Enrollment and supplies documents, forms – background check and volunteer form.
- A picture gallery and link to Facebook will also be included.
- Andrea Nicholson (Member) suggests including the data sheet created by Alejandra Villalobos Meléndez (Vice President) that shows TISA students demographics.

X. Announcements

- Yvonne Trujillo, (President) invites council members and the community to attend the Indian Education Grant kick off at TISA on 10/26 at 1 PM.
- Alejandra Villalobos Meléndez, (Vice President) invites council members and the community to attend the UNM Taos Howl-oween event at Klauer Campus on Saturday from 1-4 PM.
- April Grayson, (Member) announces she would like to serve on the TISA Governing Council's facilities committee.
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XI. Committee Reports

- Audit - complete, signatures and completed financials needed by 11/17/2023
- Finance – nothing to report, QTR 1 reports being uploaded
- Calendar – Council members work on completing training via Canvas, Conference or scheduled trainings.
- Data – will be available in January.
- Facilities - Committee has met and is working on gathering information on financial routes (USDA loads, NM state loan, etc.), laying out building/campus design and pursuing quotes on building options.

XII. Open floor for comments – Acknowledgement of Campus Beautification effort by Yvonne Trujillo, (President) and Abeyta contractor for completing a deep clean of TISA campus by Richard Greywolf (Director).

XIII. Items for next month's agenda (Discussion)

- Website update
- Volunteer policy review and implementation

XIV. Review date of next meeting: Tuesday November 28th, 2023

XV. Adjournment (Action Item)

- Linda Seto, (Member) makes a motion to adjourn meeting at 7:18 PM.
- Alejandra Villalobos Meléndez, (Vice President) seconds.
- 7 Yea 0 Nay. All in favor, motion carries.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Rich Greywolf at 575-779-9311 least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Rich Greywolf at 575-779-9311 if a summary or other type of accessible format is needed.

