

TAOS INTEGRATED SCHOOL OF THE ARTS GOVERNING COUNCIL

Tuesday August 15th, 2023 at 5:45 PM (MST)

118 Toalne Drive, Taos, NM 87571

Join Zoom Meeting

<https://us04web.zoom.us/j/71697487051?pwd=cUF2eU5DUkwK254c1FHamybnJFdz09>

Meeting ID: 716 9748 7051 Passcode: m9g9Yp

Where decisions for children are made with heart and mind!

Meeting Minutes

MEMBERS	COMMITTEE	PRESENT	ABSENT
Yvonne Trujillo (President)	Audit, Board Policy	Present	
Alejandra Villalobos Meléndez (Vice President)	Finance		Absent
Sarah Dziejewczynski (Secretary & Treasurer)	Calendar, Data, Facilities	Present	
Linda Seto (Member)	Facilities & Data	Present	
Alison Haney (Member)	Facilities	Present	
Andrea Nicholson (Member)	Data	Present	

Staff Present:

Richard Greywolf (Director)

Nicole Abeyta (School Business Official/Compliance Officer)

- I. Call to order: Yvonne Trujillo (President) calls to order at 5:50 PM
- II. Establish quorum: Yvonne Trujillo (President) established quorum at 5:51 PM.
- III. Review of Governing Council Mission:

The mission of TISA Governing Council is to ensure the goals of the TISA charter are met and to work towards creating a cooperative relationship between TISA and the community. This mission will be accomplished by focusing on the TISA’s fundamental values of providing opportunities for our students to reach their maximum potential through a standards-based, multicultural, thematic, and arts-integrated curriculum as stated in our charter. Our priority is the concerns and needs of TISA including parents, children, and staff, as it related to TISA’s operations and its financial base.

IV. Consent Agenda

- i. Agenda (Discussion) (Action Item)
 - ii. Review minutes from June 20th, 2023 (Discussion) (Action Item)
- Sarah Dzieweczynski, (Secretary & Treasurer) makes a motion to accept meeting minutes from June 20th, 2023 as presented, and Agenda for August 15th, 2023 with the change to item IV. ii from “6 th” to “20 th”.
 - Linda Seto (Member) seconds.
 - 5 Yea 0 Nay. All in favor, motion carries.

V. Public Comments- Please sign the Public Attendance Sheet and limit comments to (2 minutes per person). NONE

VI. Financial Report and BARS - (Discussion) (Action Item)

- Financial reports for the month and year were sent prior to the meeting via email from Nicole Abeyta (School Business Official/Compliance Officer) to all TISA Governing Council members for review.
- The June and July 2023 Hillcrest bank account reconciled with no variance.
- June 30th, 2023 end of Fiscal Year 2023
- July 1st, 2023 beginning of Fiscal Year 2024
- Waiting on reimbursement from TMS in the amount of \$80,934, have received \$129,233
- Receipt of Indian Education grant in the amount of \$54,021. Yvonne Trujillo, current TISA GC President will serve as the grant liaison. This situation has been approved by the State and reviewed by the TISA lawyer.
- BAR's- Budget Adjustment Requests
 - 521-000-2324-0002-I Fund 31703-Increase State of NM Special Appropriation FY23 SB-9 allocations in the amount of \$4,134 for District/State Charter Allocation- SB-9 Laws of 2011 and \$2,629 for District/State Charter Allocation- SB-9 HB-119 for a total BAR of \$6,763.00 for land improvements.
 - 521-000-2324-0003-IB- Fund 27901 Initial Budget for State of NM Special Appropriation grant for improving educational and cultural outcomes for Native American students in the amount of \$54,021.00. The grant will be used to hire a contractor who will identify and monitor student success, provide a variety of enrichment activities that ultimately increase school attendance and academic success, and cultivate a sense of connection between the students' Native American cultures and the school culture at TISA.
- Motion to approve financials and BAR'S as presented by Andrea Nicholson (Member).
- Sarah Dzieweczynski, (Secretary & Treasurer) seconds.
- 5 Yea 0 Nay. All in favor, motion carries.

VII. Review and approval of the FY24 Public School Capital Outlay Council Application for Lease Assistance - (Discussion) (Action Item)

- Lease assistance due August 17^h, 2023

- FY2023 amount \$162,304
- FY2024 estimated amount \$166,382, more than projected, an increase of \$4,078
- Award letter generally arrives in October
- Sarah Dzieweczynski, (Secretary & Treasurer) makes a motion to accept application as presented.
- Alison Haney (Member) seconds.
- 5 Yea 0 Nay. All in favor, motion carries.

VIII. Consideration of Ms Grayson as a candidate for TISA Governing Council (Discussion) (Action Item)

- Sarah Dzieweczynski, (Secretary & Treasurer) makes a motion to accept Ms Grayson's application to the TISA Governing Council and welcome her as a member.
- Yvonne Trujillo (President) seconds.
- 5 Yea 0 Nay. All in favor, motion carries.

IX. Audit/Treasurer TISA GC Bylaws (Discussion) (Action Item)

- Main role of Treasurer to track and oversee funds raised by the TISA GC.
- TISA PTO fundraises separately than the TISA GC to provide funds for field trips and classroom supplies.
- TISA GC collectively serves to oversee TISA finances and budget
- Currently TISA GC Bylaws do not represent the true role of the TISA GC Treasurer; revisions to the Bylaws will be proposed at the September 2023 meeting
- No Action Taken

X. Governing Council Roles (Discussion) (Action Item) - No action taken

XI. Student Handbook with Background Check additions (Discussion) (Action Item)

Grammar, wording, font and formatting changes made

He/she expanded to he/she/they, parent expanded to parent/guardian

Lunch cost matrix removed as meals are not provided by the State of NM

- Sarah Dzieweczynski, (Secretary & Treasurer) makes a motion to accept Student Handbook edits as presented.
- Linda Seto (Member) seconds.
- 5 Yea 0 Nay. All in favor, motion carries.

XII. Website designer – presented by Director Greywolf (Discussion) (Action Item)

- Nicole Abeyta (School Business Official/Compliance Officer) has researched and located Education Networks Website Design
- Company offers free website development and set-up
- Yearly cost \$3600
- Nicole Abeyta (School Business Official/Compliance Officer) will send link to GC members to view samples of the companies work
- No action taken

XIII. Director's Report (Discussion)

- Community School grant received
- Indian Education grant received – Yvonne Trujillo will served as coordinator
- Spanish teacher, originally from Taos, will be coming from Spain
- Have PE/STEAM, Art/Music and Performing Arts teachers
- Afterschool care happening with 4-5 teachers and includes tutoring and educational activities
- Tutoring for Math in 6th grade happening
- TISA is a Spotlight school recognized by the State of NM
- 2nd-8th grade summer school provided intensive work with students under the 25th percentile
- Linda Seto, retired 5th grade teacher, will come into position of Assistant Principal/Director. She will work support integration of the Arts, Math curriculum and continuity of student progress reporting (portfolios, conferences, etc.)
- Sex Ed is being taught in the 8th grade class
- Yoga for all students
- Mindfulness class at TISA
- Writing grant
- Reading grant supports Letters program – gives teachers stipends for training and brings in Linda Valencia to support teachers
- Remaining fence going in next week
- DOT- Paul Brasher regarding turn lane onto Toalane states “under consideration”
- TISA performs in the top tier for attendance in NM, therefore State Legislators will be visiting TISA on September 21st, 2023

XIV. Announcements - None

XV. Committee Reports

- Audit – nothing to report – in progress – will be complete end of September
- Finance – will report quarterly
- Calendar – OMA needs revisiting – determined last done 1/2023, begin yearly GC trainings
- Data – students finishing 1st round of assessments
- Facilities

- Current buildings will be paid off in 2025
- TISA would like to acquire/build 3-4 additional classrooms, a gym/auditorium and auxiliary spaces.
- Options for financing include: USDA loan (1-1 1/5 year process), State loan/grant (information on how to apply has not been released yet), loan obtained through the Friends of TISA non-profit, state approved vendor Mobil lease buildings
- New building needs to be in place by 2025 to continue lease assistance program uninterrupted
- Facilities committee will meet to determine building needs and report back to TISA GC in September

XVI. Items for next month's agenda (Discussion)

- Director's goals and strategic plan
- TISA GC Bylaw revisions concerning Treasurer role
- TISA GC roles
- Facilities committee report

XVII. Review date of next meeting – Tuesday September 19th, 2023 at 5:45 PM

XVIII. Adjournment (Action Item)

- Andrea Nicholson (Member) makes a motion to adjourn meeting at 7:53 PM.
- Alison Haney (Member) seconds.
- 5 Yea 0 Nay. All in favor, motion carries.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Rich Greywolf at 575-779-9311 least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Rich Greywolf at 575-779-9311 if a summary or other type of accessible format is needed.

