

**TAOS INTEGRATED SCHOOL OF THE ARTS GOVERNING COUNCIL**

April 18<sup>th</sup>, 2023 at 5:45 PM (MST)  
118 Toalne Drive, Taos, NM 87571

**Join Zoom Meeting**

<https://us04web.zoom.us/j/71697487051?pwd=cUF2eU5DUkwK254c1FHamybnJFdz09>

Meeting ID: 716 9748 7051 Passcode: m9g9Yp

*Where decisions for children are made with heart and mind!*

**Meeting Minutes**

<b>MEMBERS</b>	<b>COMMITTEE</b>	<b>PRESENT</b>	<b>ABSENT</b>
Yvonne Trujillo, President	Audit, Board Policy	Present	
Alejandra Villalobos Meléndez (Vice President)	Finance	Present	
Sarah Dzieweczynski, (Secretary & Treasurer)	Calendar & Data	Present	
Linda Seto, (Member)	Facilities & Data	Entered at 5:55 PM	
Alison Haney (Member)	Facilities	Present	
Andrea Nicholson (Member)	Data	Entered at 6:31 PM; Left at 7:10 PM	:
Julee LaMure, (Member)	Audit & Finance		Absent

Staff Present:

Nicole Abeyta (School Business Official/Compliance Officer)

- I. Call to order: Yvonne Trujillo (President) calls to order at 5:52 PM.
  
- II. Establish quorum: Yvonne Trujillo (President) established quorum at 5:47 PM.
  - Present: Yvonne Trujillo (President), Alejandra Villalobos Meléndez (Vice President), Sarah Dzieweczynski (Secretary & Treasurer), Alison Haney (Member)
  - 4 of 7 members present
  
- III. Consent Agenda (Discussion) (Action Item)

- i. Review minutes from March 21, 2023
  - ii. Agenda for April 18<sup>th</sup>, 2023
    - Sarah Dzieweczynski, (Secretary & Treasurer) makes a motion to accept meeting minutes from March 21, 2023 with correction to item IV adding “seconds” and removing slash from item VII and Agenda for April 18<sup>th</sup>, 2023 as presented.
    - Alejandra Villalobos Meléndez (Vice President) seconds.
    - 4 Yea 0 Nay. All in favor, motion carries.
- IV. Public Comments- Please sign the Public Attendance Sheet and limit comments to (2 minutes per person). No public comments
- V. Financial Report and BARS (Discussion) (Action Item)
- The March 2023 Hillcrest bank account reconciled with no variance.
  - Q3 ended on March 31, 2023.
  - We have yet to receive our Q2 31900 Ed Tech RFR in the amount of \$5,396.24 through Taos Municipal Schools and I have sent numerous emails to follow up and received no response.
  - TISA's FY24 preliminary budget is due May 10-11th. All budgetary forms must be completed, signed and uploaded prior to June 20th.
  - The Secretary of Education released the initial program unit value for FY23/24 at \$6,241.67. It's an increase of \$719.17 from the FY22/23 final unit value of \$5,522.50, a 13.02 % increase.
- i. BARS - (Discussion) (Action Item) (4 minutes/ BAR)
    - 521-000-2223-0045-IB- Initial budget for fund 24183 USDA 2010 Equipment Assistance Program in the amount of \$5,000.00. Can be used to purchase items for the cafeteria that must be \$1,000.00 and over.
    - 521-000-2223-0046- Decrease for fund 27201 School Lunch Co-Pay Laws of 2020 in the amount of \$320.00. TISA is NSLP/CEP therefore we do not qualify for the grant.
- Linda Seto, (Member) makes a motion to accept the financial report and BARS.
  - Alejandra Villalobos Meléndez (Vice President) seconds.
  - 5 Yea 0 Nay. All in favor, motion carries.
- VI. Governing Council Bylaws (Discussion) (Action Item)
- Discussion of need to change meeting time to 5:45 PM and desire of Governing Council to broaden inclusion of TISA parents/guardians on Governing Council.
  - Sarah Dzieweczynski, (Secretary & Treasurer) will review Bylaws and bring proposed changes to the Governing Body for review and/or action.
  - No action taken.
- VII. Executive Session on Personnel matters (Discussion) (Action Item)
- Yvonne Trujillo, President, invites Alejandra Villalobos Meléndez (Vice President), Sarah Dzieweczynski (Secretary & Treasurer), Linda Seto (Member), Alison Haney (Member), Andrea Nicholson (Member), and Nicole Abeyta (School Business

Official/Compliance Officer) into Executive Session at 6:31 PM.

- Alejandra Villalobos Meléndez (Vice President) makes a motion to enter Executive Session.
- Yvonne Trujillo (President) seconds.
- 6 Yea 0 Nay. All in favor, motion carries.
- Andrea Nicholson (Member) makes a motion to exit Executive Session at 7:06 PM.
- Alejandra Villalobos Meléndez (Vice President) seconds.
- 6 Yea 0 Nay. All in favor, motion carries.
- Yvonne Trujillo (President), Alejandra Villalobos Meléndez (Vice President), Sarah Dziejewczynski (Secretary & Treasurer), Linda Seto (Member), Alison Haney (Member), and Andrea Nicholson (Member) each affirm that no votes were taken during Executive Session.
- Andrea Nicholson (Member) makes a motion to offer Director Greywolf a contract for the 2023-2024 school year with a base salary of \$112,000 and \$3,000 stipend.
- Sarah Dziejewczynski (Secretary & Treasurer) seconds.
- 4 Yea, 0 Nay. Linda Seto (Member) and Alison Haney (Member) abstain as they are employees of TISA. Motion carries.

VIII. Preliminary review of budget (Discussion) (Action Item) – Tabled

IX. 2023-2024 School Year Calendar (Discussion) (Action Item) - Tabled

X. Announcements - none

XI. Committee Reports

- Audit – nothing to report
- Finance – nothing to report
- Calendar – complete board trainings by end of June 2023
- Data
  - State testing happening in April
  - ASR testing in Middle School
  - Final NWEA testing in May
- Facilities – nothing to report

XII. Director's Report: nothing to report. Director not present.

XIII. Items for next month's agenda

- Preliminary budget for 2023-2024
- 2023-2024 School Year Calendar
- TISA Governing Council bylaw revisions and changes

XIV. Review date of next meeting: Tuesday May 9<sup>th</sup>, 2023 at 5:45 PM

XV. Adjournment

- Linda Seto (Member) makes a motion to adjourn meeting at 7:21 PM
- Sarah Dziejewczynski (Secretary & Treasurer) seconds.

- 5 Yea 0 Nay. All in favor, motion carries.

*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Rich Greywolf at 575-779-9311 least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Rich Greywolf at 575-779-9311 if a summary or other type of accessible format is needed.*

