

DRAFT

TAOS INTEGRATED SCHOOL OF THE ARTS GOVERNING COUNCIL

Tuesday March 21st, 2023 at 5:45 PM (MST)

118 Toalne Drive, Taos, NM 87571

Join Zoom Meeting

<https://us04web.zoom.us/j/71697487051?pwd=cUF2eU5DUkVhbnJFdz09>

Meeting ID: 716 9748 7051 Passcode: m9g9Yp

Where decisions for children are made with heart and mind!

Meeting Minutes

MEMBERS	COMMITTEE	PRESENT	ABSENT
Yvonne Trujillo (President)	Audit, Board Policy	Present	
Alejandra Villalobos Meléndez (Vice President)	Finance	Present	
Sarah Dzieweczynski (Secretary & Treasurer)	Calendar & Data	Present	
Linda Seto (Member)	Facilities & Data	Present	
Alison Haney (Member)	Facilities	Present	
Andrea Nicholson (Member)	Data	Present	
Julee LaMure, (Member)	Audit & Finance	Present	

Staff Present:

Richard Greywolf (Director)

Nicole Abeyta (School Business Official/Compliance Officer)

- I. Call to order: Yvonne Trujillo (President) calls to order at 5:46 PM.
- II. Establish quorum: Yvonne Trujillo (President) established quorum at 5:47 PM.
 - Present: Yvonne Trujillo (President), Alejandra Villalobos Meléndez (Vice President), Sarah Dzieweczynski (Secretary & Treasurer), Linda Seto (Member), Alison Haney (Member), Andrea Nicholson (Member), Julee LaMure, (Member)
 - 7 of 7 members present

III. Review of Governing Council Mission:

The mission of TISA Governing Council is to ensure the goals of the TISA charter are met and to work towards creating a cooperative relationship between TISA and the community. This mission will be accomplished by focusing on the TISA's fundamental values of providing opportunities for our students to reach their maximum potential through a standards-based, multicultural, thematic, and arts-integrated curriculum as stated in our charter. Our priority is the concerns and needs of TISA including parents, children, and staff, as it related to TISA's operations and its financial base.

IV. Consent Agenda

- i. Agenda (Discussion) (Action Item)
 - ii. Review minutes from February 21, 2023 (Discussion) (Action Item)
- Sarah Dzieweczynski (Secretary & Treasurer) makes a motion to accept Agenda and February 21, 2023 Meeting Minutes as presented.
 - Alison Haney (Member) seconds.
 - 7 Yea 0 Nay. All in favor, motion carries.

V. Public Comments- Please sign the Public Attendance Sheet and limit comments to (2 minutes per person). No public comments.

VI. Financial Report Financial Reports - (Discussion) (Action Item)

- Financial reports for the month and year were sent prior to the meeting via email from Nicole Abeyta (School Business Official/Compliance Officer) to all TISA Governing Council members for review.
- February 2023 Hillcrest Bank Account reconciled with no variances.
- April 11-13th Budget Conference will go over new legislation HP 127 increasing Educational Assistant salaries; SB 521 1% salary increase for inflation + 5% increase for school employees; Director salary increase from 1.2 to 1.25 %.
- Final cash position for FY22 \$93,915.19
- Seven BAR's (Budget Adjustment Requests) needing approval.
 - **521-000-2223-0038-IB** Fund 24160 Rural & Low-Income Schools in the amount of \$9,255.00 final FY22-23 sub-awards and FY21-22 and FY20-21 carryover for funding through the ESEA RLIS Program (24160). \$4,012 to be spent by 9/30/2023
 - **521-000-2223-0039-I** Fund 31703 SB-9 State Match Cash in the amount of \$6,764.00 final FY 22-23 awards for the SB-9 State Match.
 - **521-000-2223-0040-IB** Fund 24309 CRRSA - Social Emotional Learning in the amount of \$15,000 FY21-22 carryover though the Elementary and Secondary School Emergency Relief Fund for social and emotional learning expended no later than 9/30/23.
 - **521-000-2223-0041-M** Fund 11000 Operational in the amount of \$3,082.00 is needed to allocate funds for liabilities associated with the ELTP & K5+ stipends for function 2000's and to increase the Psychologist line item.

- **521-000-2223-0042-M** Fund 24101 Title I Part A - ESEA in the amount of \$1,515.00 is needed to adjusted the software line to include new PO for Lexia Learning Systems, Reading Core.
 - **521-000-2223-0043-M** Fund 11000 Operational in the amount of \$1,000.00 need to reduce salaries and expenses for program 4010 due to termination of that position and increase ERB, FICA & SUTA for Teacher liabilities.
 - **521-000-2223-0044-M** Fund 25153 Title XIX MEDICAID 3/21 Years in the amount of \$5,710.00 is needed to allocate funds for salaries and expenses related to liabilities for the Nursing part-time position.
- Julee LaMure, (Member) makes a motion to accept the financial report and BARS.
 - Alison Haney (Member)
 - 7 Yea 0 Nay. All in favor, motion carries.

VII. Committee to evaluate and redesign Director performance surveys (Discussion) (Action Item)

- Alejandra Villalobos Meléndez (Vice President), Sarah Dzieweczynski (Secretary & Treasurer) and Richard Greywolf (Director) volunteer to serve on a committee to revise Director performance survey.\
- Sarah Dzieweczynski (Secretary & Treasurer) makes a motion to establish committee.
- Julee LaMure, (Member) seconds.
- 7 Yea 0 Nay. All in favor, motion carries.

VIII. Presentation of infograph for use on TISA website by Alejandra Villalobos Meléndez (Vice President) (Discussion) (Action Item)

- Suggestions: correct “aids” to aides, add “proficient” in academics, define SPED and ELL
- Questions about showing middles school data separately
- To show or not show school size and growth data
- Desire to represent school improvement/progress in national standards
- Alejandra Villalobos Meléndez (Vice President) Will revise and share with TISA Governing Council and community.
- No action taken.

IX. Executive Session on Personnel matters (Discussion) (Action Item)

- Not needed – no Executive Session called.

X. TISA website revisions and additions (Discussion) (Action Item)

- Change Governing Council inquiries to Yvonne Trujillo (President), new GC President.

- Under “Parents”, outdated photos.
- Newsletter – principals’ corner could be more up to date.
- Job Openings not updated since 5/2021.
- Mission statement needed.
- Website created with WordPress version 6.1.1
- Director has moved away from website to Facebook for daily communication.
- Sadie uploads pictures.
- Nicole Abeyta (School Business Official/Compliance Officer) uploads staff and Governing council information as well as school calendar.
- Director will gather information on website designers.

XI. Director’s Report

- Public Education Department will visit TISA on Tuesday March 28th, 2023. A meeting including Governing Council members is at 1:30 PM.

XII. Announcements - NONE

XIII. Committee Reports

- Audit – next audit in June 2023.
- Finance – nothing to report.
- Calendar
 - April look at preliminary budget
 - June discuss strategic planning
- Data – nothing to report.
- Facilities
 - Funds to expire in 9/2024 will be used for:
 - Fence expansion (approved)
 - Build out of offices.
 - Shade structure (approved)
 - Have be paid out be 6/2023 or start over with the bid process.

XIV. Items for next month's agenda (Discussion)

- Governing Council Bylaws
- Executive Session on Personnel matters
- Preliminary review of budget

XV. Review date of next meeting – April 18th, 2023 at 5:45 PM.

XVI. Adjournment (Action Item)

- Sarah Dzieweczynski (Secretary & Treasurer) make s amotion to adjourn meeting at 7:28 PM.
- Andrea Nicholson (Member) seconds.
- 7 Yea 0 Nay. All in favor, motion carries.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Rich Greywolf at 575-779-9311 least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Rich Greywolf at 575-779-9311 if a summary or other type of accessible format is needed.

