

**TAOS INTEGRATED SCHOOL OF THE ARTS GOVERNING COUNCIL**

Tuesday January 17<sup>th</sup>, 2023 at 5:45 PM (MST)

118 Toalne Drive, Taos, NM 87571

**Join Zoom Meeting**

<https://us04web.zoom.us/j/71697487051?pwd=cUF2eU5DUkwK254c1FHamybnJFdz09>

Meeting ID: 716 9748 7051 Passcode: m9g9Yp

*Where decisions for children are made with heart and mind!*

**Meeting Minutes**

<b>MEMBERS</b>	<b>COMMITTEE</b>	<b>PRESENT</b>	<b>ABSENT</b>
Yvonne Trujillo (President)	Audit, Board Policy	Present	
Alejandra Villalobos Meléndez (Vice President)	Finance	Present	
Sarah Dziejeczynski (Secretary & Treasurer)	Calendar & Data	Present	
Linda Seto (Member)	Facilities & Data	Present	
Alison Haney (Member)	Facilities	Present	
Andrea Nicholson (Member)	Data		Absent
Julee LaMure, (Member)	Audit & Finance		Absent

Staff Present:

Richard Greywolf (Director)

Nicole Abeyta (School Business Official/Compliance Officer)

- I. Call to order: Yvonne Trujillo, President calls to order at 5:49 PM.
- II. Establish quorum: Yvonne Trujillo, President establishes quorum at 5:50 PM.
  - Present: Yvonne Trujillo (President), Alejandra Villalobos Meléndez (Member), Dziejeczynski (Secretary & Treasurer), Linda Seto (Member), Alison Haney (Member).
  - Absent: Andrea Nicholson (Member), and Julee LaMure, (Member).
  - 5 of 7 members present.

III. Review of Governing Council Mission:

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The mission of TISA Governing Council is to ensure the goals of the TISA charter are met and to work towards creating a cooperative relationship between TISA and the community. This mission will be accomplished by focusing on the TISA's fundamental values of providing opportunities for our students to reach their maximum potential through a standards-based, multicultural, thematic, and arts-integrated curriculum as stated in our charter. Our priority is the concerns and needs of TISA including parents, children, and staff, as it related to TISA's operations and its financial base.

IV. Consent Agenda

- i. Agenda (Discussion) (Action Item)
  - ii. Review minutes from December 13, 2022
- Linda Seto (Member) makes a motion to accept Consent Agenda.
  - Alison Haney (Member) seconds motion.
  - 5 Yea 0 Nay. All in favor, motion carries.

V. Public Comments- Please sign the Public Attendance Sheet and limit comments to (2 minutes per person). No public comments.

VI. Financial Report Financial Reports & BARS- (Discussion) (Action Item)

- Financial reports for the month and year were sent prior to the meeting via email from Nicole Abeyta (School Business Official/Compliance Officer) to all TISA Governing Council members for review.
- No variance on bank reconciliation.
- 2 items on page 3 – outstanding checks for background checks in the amount of \$44 each were not cashed within the 1-year timeframe; the checks have been voided.
- Student Equalization Grant (SEG) increase has not been received from the state yet.
- The RFR's (request for reimbursements) Q2 ending 123122 have been submitted. TISA is requesting \$141,731.40. The only fund still waiting to be submitted is fund 27202. We are waiting on OBMS to open the fund for reimbursement.
- Covid fund – will wait until next fiscal quarter to utilize.
- The RFR for the PSFA Lease Assistance has been submitted for both Q1 & Q2.
- BARS: 521-000-2223-0026-T- Transfer fund 28211 NM Schools Covid 19 Testing Program DOH, reallocating funds in the amount of \$1,000.00 to cover a stipend for additional duties related to Covid testing.
- Sarah Dzieweczynski (Secretary & Treasurer) makes a motion to accept the Financial Report and BARS presented.
- Linda Seto (Member) seconds.
- 5 Yea 0 Nay. All in favor, motion carries.

VII. TISA Governing Council Roles – Vice President & Treasurer- (Discussion) (Action Item)

- Linda Seto (Member) makes a motion to accept Alejandra Villalobos Meléndez (Member) as Vice President of TISA Governing Council.
- Sarah Dzieweczynski (Secretary & Treasurer) seconds.
- 5 Yea 0 Nay. All in favor, motion carries.

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- VIII. Open Meetings Resolution Act review and changes - (Discussion) (Action Item)
- Sarah Dzieweczynski (Secretary & Treasurer) makes a motion to change meeting time to 5:45 PM and correct zip code from 87557 to 87571.
  - Alejandra Villalobos Meléndez (Vice President) seconds.
  - 5 Yea 0 Nay. All in favor, motion carries.
- IX. Director's Report
- Explanation of decision-making process in determining weather closures and delays.
  - No state ranking of TISA yet.
  - TISA was ranked as a 2022 “spotlight school”, which is good.
  - Socioeconomics and learning needs should be considered when comparing schools.
- X. Executive Closed Session regarding safety issue
- Alejandra Villalobos Meléndez (Vice President) makes a motion to include: Yvonne Trujillo (President), Alejandra Villalobos Meléndez (Vice President), Sarah Dzieweczynski (Secretary & Treasurer), Linda Seto (Member), Alison Haney (Member), Richard Greywolf (Director) and Nicole Abeyta (School Business Official/Compliance Officer) in and Executive Closed Session at 6:38 PM.
  - Linda Seto (Member) seconds.
  - 5 Yea 0 Nay. All in favor, motion carries.
  - Sarah Dzieweczynski (Secretary & Treasurer) makes a motion to exit Executive Closed Session at 6:51 PM.
  - Alejandra Villalobos Meléndez (Vice President) seconds.
  - 5 Yea 0 Nay. All in favor, motion carries.
- XI. Director's Presentation of Goals for 2022-2023 School year
- Take successful steps to become a Community School
    - Grant application not approved.
    - Have obtained a new grant consultant.
  - Enhance academic rigor - continual growth model
    - Report on MAPS test scores shows Percentage of Growth Met at 100+% for many grade levels.
  - Art integration and STEAM enrichment
    - Certified Performing Arts teacher on staff, Certified STEAM teacher on staff/
  - Beautification/safety of campus
    - Fencing and security cameras installed.
    - Covid safe – air purifiers installed.
    - Summer beautification of campus.
    - Continuation of movement toward new building; hope for charter school funding to build/buy.
  - Increase and hold enrollment for K-8
    - As of this week: 11 open spots for students in 4 grades. All other grades full with waitlist.
  - Continue to expand community collaboration
    - TWIRL, Acequia Association, visiting artists, Taos Ballet, Ballet Taos, etc.

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- Support high levels of student engagement
- Maximize academic support for all students
  - 3 full time SPED staff.
- Ensure infusion of culturally responsive practices
- Provide full staffing, including the revitalization of the Spanish Program

XII. Review New Mexico Public Education Department tools/forms and Survey Monkey (staff & family) for Director evaluation - (Discussion) (Action Item)

- Surveys previously crafted and used for evaluating the TISA Director will be used.
- Nicole Abeyta (School Business Official/Compliance Officer) will communicate with Sadie (School Secretary) to distribute surveys via email.
- Sarah Dzieweczynski (Secretary & Treasurer) makes a motion to send out surveys to TISA families and staff evaluating the Director.
- Alison Haney (Member) seconds.
- 5 Yea 0 Nay. All in favor, motion carries.

XIII. Announcements

Sarah Dzieweczynski (Secretary & Treasurer) and Alejandra Villalobos Meléndez (Vice President) announce they would like TISA GC communications via [tisataos.org](mailto:tisataos.org) emails.

XIV. Committee Reports

- Audit – nothing to report
- Finance -nothing to report
- Calendar – February Financial training with Nicole Abeyta (School Business Official/Compliance Officer) will NOT happen; TISA GC members must attend Financial trainings (s) offered by NMPEC. March Director evaluation and preliminary look at budget
- Data – MAPS test scores shared in Directors Presentation
- Facilities – facilities update shared in Directors Presentation

XV. Report on completion of Governing Board Training (Discussion)

- Nicole Abeyta presents chart of TISA GC member trainings completed
  - Emailed to TISA GC members prior to the meeting.
- TISA Council members report on upcoming trainings scheduled
  - TISA GC members should copy Nicole Abeyta(School Business Official/Compliance Officer) on emails regarding trainings.

XVI. Items for next month's agenda (Discussion)

- TISA web page review
- TISA GC members emails.

XVII. Review date of next meeting

- Tuesday February 21, 2023 at 5:45 PM.

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XVIII. Adjournment (Action Item)

- Linda Seto (Member) makes a motion to adjourn meeting at 7:51 PM.
- Sarah Dziejewczynski (Secretary & Treasurer) seconds.
- 5 Yea 0 Nay. All in favor, motion carries.

*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Rich Greywolf at 575-779-9311 least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Rich Greywolf at 575-779-9311 if a summary or other type of accessible format is needed.*

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