

DRAFT

TAOS INTEGRATED SCHOOL OF THE ARTS GOVERNING COUNCIL

Tuesday December 13, 2022 at 5:45 PM (MST)

118 Toalne Drive, Taos, NM 87571

Join Zoom Meeting

<https://us04web.zoom.us/j/71697487051?pwd=cUF2eU5DUkwK254c1FHamybnJFdz09>

Meeting ID: 716 9748 7051 Passcode: m9g9Yp

Where decisions for children are made with heart and mind!

Agenda

MEMBERS	COMMITTEE	PRESENT	ABSENT
Yvonne Trujillo (President)	Audit, Board Policy	Present	
Alejandra Villalobos Meléndez (Member)	Finance		Absent
Sarah Dzieweczynski (Secretary & Treasurer)	Calendar & Data	Present	
Linda Seto (Member)	Facilities & Data	Present	
Alison Haney (Member)	Facilities	Present	
Andrea Nicholson (Member)	Data	Present*	Entered meeting 5:51 PM
Julee LaMure, (Member)	Audit & Finance	Present	

Staff Present:

Richard Greywolf (Director)

Nicole Abeyta (School Business Official/Compliance Officer)

- I. Call to order: Yvonne Trujillo, President calls to order at 5:45 PM.
- II. Establish quorum: Yvonne Trujillo, President establishes quorum at 5:46 PM.
 - Present: Yvonne Trujillo (President), Sarah Dzieweczynski (Secretary & Treasurer), Linda Seto (Member), Alison Haney (Member), Andrea Nicholson (Member), and Julee LaMure, (Member).
 - Absent: Alejandra Villalobos Meléndez (Member).
 - 6 of 7 members present.

Agenda 12/12/2022

III. Agenda (Discussion) (Action Item)

- Julee LaMure, (Member) makes a motion to move agenda item XIII. Director's Report to follow item VI.
- Linda Seto (Member) seconds motion.
- 6 Yea 0 Nay. All in favor; motion carries.

IV. Review minutes from November 15, 2022

- Julee LaMure, (Member) makes a motion to accept meeting minutes with the following corrections:

III reflects "Julee LaMure, (Member) 1st motion"

V. iii. Includes BAR approvals sent via email from Nicole Abeyta (School Business Official/Compliance Officer)

VI. & VIII. include the year "2022" with dates

XII. changed from "right" to "left"

- Alison Haney (Member) seconds motion.
- 6 Yea 0 Nay. All in favor; motion carries.

V. Public Comments- Please sign the Public Attendance Sheet and limit comments to (2 minutes per person). No public comments

VI. Financial Report Financial Reports - (Discussion) (Action Item)

- Financial reports for the month and year were sent prior to the meeting via email from Nicole Abeyta (School Business Official/Compliance Officer) to all TISA Governing Council members for review.
- Andrea Nicholson (Member) makes a motion to accept the following report from Nicole Abeyta (School Business Official/Compliance Officer):

- Hillcrest variance of \$4 from bank error (check cashed for incorrect amount) has been corrected on bank statement. Account balanced with no variance in November.
- Student Equalization Grant (SEG) increase beginning January 2023. 40 day STAR report shows 206 students enrolled in TISA, more than projected, increasing SEG by \$42,000.

- Sarah Dzieweczynski (Secretary & Treasurer) seconds motion.
- 6 Yea 0 Nay. All in favor; motion carries.

i. Budget Adjustment Request (BARS) - (Discussion) (Action Item):

- Julee LaMure, (Member) makes a motion to approve the following BAR.

521-000-2223-0020-IB- Initial Budget for fund 27114 Early Literacy and Reading Support

Award in the amount of \$32,500.00. According to the director, each qualifying teacher will receive a one-time \$500 stipend (6 qualifying teachers), Reading Interventionist stipend of \$2,000.00, and Director stipend of \$2,500. The remaining \$25,000.00 is to be spent on materials.

- Andrea Nicholson (Member) seconds motion.
- 6 Yea 0 Nay. All in favor; motion carries.

VII. Director's Report

- No MAPS testing results to report yet
- Request Executive Session in January 2023 TISA GC meeting to address safety issue

VIII. Nicole Abeyta (School Business Official/Compliance Officer) progress on offering Finance training for Governing Council members

- Able to convey slides and draft agenda of training to Melissa Brown at Public Education Committee (PEC) for approval
- Anticipate offering training in 2 – 1.5 hour sessions 1st week of February 2023

IX. Announcements - None

X. Committee Reports

- Audit – nothing to report
- Finance – nothing to report
- Calendar
 - Director review process to begin in January 2023
 - TISA Council review Director in closed session in March 2023
 - Preliminary look at 2023-2024 budget in March 2023
 - Strategic planning to happen in March 2023
- Data – waiting for mid-January MAPS test scores
- Facilities – Director working on financing for fence

XI. Address traffic concerns during drop off and dismissal (Discussion)

- Credit has been approved and order released for traffic signs.
- Director Greywolf has reached out the Taos representative for road construction regarding the inability to turn left from Paseo del Pueblo Sur since the installation of a median with no turn lane.

XII. Report on completion of Governing Board Training by TISA Council members (Discussion)

- Several members have begun trainings and/or have scheduled in the upcoming months.
- 2 members reported they have not begun the required 8 hours of training for the current fiscal year.
- Nicole Abeyta (School Business Official/Compliance Officer) will secure an update from

NM PEC of members progress to share at the January 2023 Council meeting.

XIII. Update Governing Council Bylaws (Discussion)

- Julee LaMure, (Member) makes a motion to update the TISA Governing Council monthly meeting time, as reflected in the Governing Council Bylaws, to 5:45 PM.
- Alison Haney (Member) seconds motion.
- 6 Yea 0 Nay. All in favor; motion carries.

XIV. Items for next month's agenda (Discussion)

- Council roles: Treasurer and Vice President
- Executive Session regarding safety issue
- Review NM PED forms for Director Evaluation (Discussion)
- Staff & Family Director surveys (Action)
- Director presentation of goals
- Open Meetings Act review/changes

XV. Review date of next meeting: January 17, 2023 at 5:45 PM (MST)\

XVI. Adjournment (Action Item)

- Andrea Nicholson (Member) makes a motion to adjourn meeting at 7:15 PM.
- Julee LaMure, (Member) seconds motion.
- 6 Yea 0 Nay. All in favor; motion carries.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Rich Greywolf at 575-779-9311 least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Rich Greywolf at 575-779-9311 if a summary or other type of accessible format is needed.

