

# TAOS INTEGRATED SCHOOL OF THE ARTS GOVERNING COUNCIL

Tuesday, October 18, 2022, at 5:30 p.m.  
118 Toalne Drive, Taos, New Mexico

## Join Zoom Meeting

<https://us04web.zoom.us/j/71697487051?pwd=cUF2eU5DUkpwK254c1FHamybnJFdz09>

Meeting ID: 716 9748 7051  
Passcode: m9g9Yp

*Where decisions for children are made with heart and mind!*

### Draft Minutes

MEMBERS	COMMITTEE	PRESENT	ABSENT
Julee LaMure, President	Audit & Finance	X	
Yvonne Trujillo Vice President	Audit, Board Policy	X (5:33) 6:50 PM (left)	X
Andrea Nicholson, Secretary		X	
Sarah Dziejeczynski (Treasurer)	Data & Calendar	X	
Linda Seto, (Member)	Facilities & Data	X(5:40)	
Alison Haney (Member)	Calendar	X	
Alejandra Villalobos Meléndez (Member)	Finance	X	

Staff Present: Richard Greywolf and Nicole Abeyta.

I. **Call to order:** Board President Julee LaMure calls meeting to order at order at 5:31PM.

II. **Establish quorum:** Board President Julee LaMure establishes a quorum.

Members present: Julee LaMure, Sarah Dziejeczynski , Alison Haney, Alejandra Villalobos Meléndez, and Andrea Nicholson. Absent: Linda Seto and Yvonne Trujillo.

III. **Agenda** (Discussion) (Action Item) *Alyson makes a motion to accept agenda as it is. Alejandra seconds it. All in favor 5 yeah 0 nay. Motion carries.*

IV. **Review minutes from September 20, 2022,** Meeting (Discussion) (Action Item)  
*Alejandra makes a motion to accept minutes as presented. Julee seconds it. All in favor, 6 yeah, 0 nay. Motion carries.*

V. **Public Comments-** Please sign the Public Attendance Sheet and limit comments to (2 minutes per person). **No public comments**

Draft Minutes 10/18/2022

**VI. Financial Reports - (Discussion) (Action Item) (26 minutes)**

- The September bank reconciled with no variances as the variance from August cleared.
- We just wrapped out our first quarter and submitted three RFR's (Request for Reimbursements).
  - Fund 24101 Title 1 in the amount of \$8,389.64
  - Fund 24106- IDEA-B in the amount of \$6,968.67
  - Fund 31900- Ed Tech grant in the amount of 18,814.61
- We are still waiting on the award letter for fund 31200 which is the PSFA Lease Assistance. Therefore, no RFR can be done at this time.

*Yvonne makes a motion to accept financials as presented. Alejandra seconds it. All in favor 7 yeah 0 nay. Motion carries.*

**i. BARS Budget Adjustment Requests- (Discussion) (Action Item)**

**521-000-2223-0010-M-** Maintenance BAR fund 24106 IDEA-B to reallocate funds from salary and expenses to liabilities in the amount of \$1,500.00.

**521-000-2223-0011-T-** Transfer BAR fund 11000 Operational to reallocate funds from restricted expenditures function 2900 to function 1000 for increased costs in the amount of \$14,252.00 to liabilities based on additional compensation for various staff members related to additional duties as well as increased SPED FTE's.

**521-000-2223-0012-IB-** Initial Budget for fund 31200 Public School Capital Outlay in the amount of \$162,304.00. This is from the PSFA Lease Assistance for FY23 and will cover a portion of the Mobilease Modular monthly lease payments.

**521-000-2223-0013-M-** Maintenance BAR fund 24101 Title I in the amount of \$1,500.00. Reallocating funds from the software line item to instructional materials for Title I students.

*Andrea makes a motion to accept BARS (Budget as presented, Julee seconds it. All in favor. 7 yeah, 0 nay. Motion carries.*

**VII. Address traffic concerns during drop off and dismissal (Discussion)**

Rich reported that on 9/23 he observed and documented traffic flow, observing who is coming and going. On average, one of the problems that contribute to a high traffic was parents arriving 30 minutes prior to drop off and pick up. He looked at arrivals, and drop offs (three cycles: elementary 3:05 PM, staggered dismissal between 3 and 4. Other clubs until 4:00 PM. Middle school is dismissed at 4:00PM. Tutoring and after care are on site until 5:00 PM)

Noted: There were three instances when the line of cars passed the location of the dumpster. Largest was on 9/29 with 7 cars for arrival and again on 10/5 also during arrival. Even though the lines were long the drop off was conducted in a short period of time. Drop off was finished by 8:12AM.

Things that the staff at the school has no control of and affects the length of drop off a pickup is

With staff being sick, we have less people helping with drop off and pick up. No subs to replace the roles of the staff assisting during pick up and drop off.

Average time in minutes for the whole period, from first period drop off until the last student is around 30 minutes.

Dismissal for elementary average time is 10 minutes

Middle school average time is 30 minutes.

Looking at the data, we don't have cars and extra circulation of vehicles for a long time in the neighborhood.

President board stated based on observations, the study might not be needed.

Bord member Sara Dzieweczynski expressed her opinion, that at the beginning of the year drop off and pick up were slow, but at this point, the line is moving smoothly.

Board member and teacher Linda Seto stated that sometimes on Fridays the line could be longer because students are dismissed at the same time.

### **Some actions**

Getting some signs, (Stop signs)

Future plans are the installation of a gate to use for dropping off and picking up with three gates going out for safety purpose. Creating a delineation from where to drop off and pick up.

Quote along with the engineer to do a study to look for possible solutions for the problem.

## **VII. Announcements (2 minutes)**

Yvonne Trujillo inquired about any signage denotating the area is a school zone. School administrator said that the school have the signage, but people tend to drive slow over there. There is no room to speed. Both a permit from the Town of Taos and a contractor are needed to install the signs. Signs on school property can be done without permits.

## **VIII. Committee Reports (10 minutes)**

- Audit: Nicole, audit yet to be released. Awaiting auditor's letter sometime in November. Usually released December or January. Successfully completed. Best audit yet. One finding. TISA first school to complete audit in NM.
- Finance: Nicole presents a report to the finance committee every month. Nothing specific to report.
- Calendar: Reminder to Board Members to complete mandatory 8-hour annual training.
- Data: Analyze short cycle assessment results. Richard Greywolf and Linda Seto. Still waiting the data from state of how we rank. Hit our marks. A couple of places of some grades we were under. Did very well on language arts as well as math.  
Short cycle assessment 30%-35% BOY. Larger special ed. population, (54 students out of 200 students). Addressing low scores through tutoring. There are three special education teachers who are working one-on-one with students who need services plus inclusive instruction, providing support during general ed.

classroom.

Elementary, there is a teacher working with them after school.

- Facilities (report from facilities) -. Financial Manager presentation on steps needed to complete permaculture project.

Steps needed to complete permaculture project. She does not have a presentation; it is a lot of work done by entity that is applying to CES.

The steps are as follows: (screenshot)

Board discussion is that it is possible at this point to get approved by the state when using SEG money. Also working with the insurance.

Another completely different way if we will be having machinery and equipment.

The consensus is that we are not quite ready to pursue the permaculture.

IX. Report on completion of Implicit Cultural Awareness and Racial Bias training by TISA Governing Council Board Members. Completed all members. Missing one member.

X. Report on completion of Governing Board Training by Gov. Council members (Discussion)- Ongoing training available from PED during the fiscal year. Awaiting a response to complete financial training with our finance manager.

XI. Consideration if Governing Council wants to go forward with permaculture project (Discussion) (Action) *Linda makes a motion to postpone the decision to pursue the permaculture project. Alejandra seconds it. 6 yeah 0 nay All in favor. Motion carries.*

XII. Director's Report: (5 minutes)

BOY testing

3 special ed teachers

No subs

All teachers are CPR certified.

One more training: acting shooter and reunification training.

XIII. Items for next month's agenda (Discussion) (2 minutes)

- Traffic concerns

XIV. Review date of next meeting: (1 minute) November 15 at 5:30 PM

XV. Adjournment (Action Item) (1 minute). *Andrea makes a motion to adjourn at 7:18 PM.*

*Sara seconds it. 6 yeah 0 nay. Motion carries.*

*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Rich Greywolf at 575-779-9311 least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Rich Greywolf at 575-779-9311 if a summary or other type of accessible format is needed.*

