

TAOS INTEGRATED SCHOOL OF THE ARTS GOVERNING COUNCIL

Tuesday, August 16, 2022, at 5:30 p.m.
118 Toalne Drive, Taos, New Mexico

Join Zoom Meeting

<https://us04web.zoom.us/j/71697487051?pwd=cUF2eU5DUkpwK254c1FHamybnJFdz09>

Meeting ID: 716 9748 7051

Passcode: m9g9Yp

Where decisions for children are made with heart and mind!

Minutes Draft

MEMBERS	COMMITTEE	PRESENT	ABSENT
Julee LaMure, President	Audit & Finance	X	
Yvonne Trujillo Vice President	Audit, Board Policy	X	
Andrea Nicholson, Secretary		X	
Sarah Dzieweczynski (Treasurer)	Data & Calendar	X	
Linda Seto, (Member)	Facilities & Data	X	
Alison Haney (Member)	Calendar	X (5:50PM)	
Alejandra Villalobos Meléndez (Member)	Finance		X

Staff Present: Richard Greywolf and Nicole Abeyta.

Guests: Mike Musialowski and Alix Henry

- I. **Call to order:** Board President Julee LaMure calls meeting to order at order at 5:31 PM.
- II. **Establish quorum:** Board President Julee LaMure establishes a quorum. Present: Julee LaMure, Yvonne Trujillo, Andrea Nicholson, Sarah Dzieweczynski , and Linda Seto. Absent: Alison Hany and Alejandra Villalobos. 5 out of 7 members present.
- III. **Agenda** (Discussion) (Action Item) (3 minutes) *Yvonne Trujillo makes a motion to accept agenda with changes. Julee seconds it. All in favor. 5 Yea, 0 Nay. Motion carries*
 - Remove item XIV from agenda.
- IV. **Review minutes from June 14, 2022, Meeting** (Discussion) (Action Item) (5 minutes) *Andrea makes a motion to accept minutes as presented for the June 14, 2022 Board Meeting. Julee seconds it. All in favor. 5 Yea, 0 Nay. Motion carries.*

- V. Review minutes from June 28, 2022, Special Meeting (Discussion) (Action Item) (5 minutes). *Andrea makes a motion to accept minutes as presented for the June 28, 2022 Special Meeting. Julee seconds it. All in favor 5 Yea, 0 Nay. Motion carries.*
- VI. **Public Comments-** Please sign the Public Attendance Sheet and limit comments to (2 minutes per person). **NO PUBLIC COMMENTS.**
- VII. **Review Permaculture Proposal by Mike Musialowski** (Discussion) (Action Item) (30 Minutes) – Mr. Musialowski from Infinity Orchard Services made a presentation to the Governing Board about a plan to develop a permaculture project at TISA between August 2022 and November 2023. The project consists of different phases: Stakeholder input, campus survey, overall design, patch design, and implementation. The estimated cost of the project including labor and materials would be of **\$19,993.75**. Some questions were brought by board members: How is the produce from each harvest would be utilized, would it be canned by the school, etc.? What would be the additional water cost to the school to water the grounds considering the school has a high-water bill? How much maintenance would the grounds demands after the plants are established? A recommendation was to make sure students are considered part of the stakeholders. *No action is required by Governing Council. Director will instruct business manager for the next steps to have the project reviewed by CES and PED.*
- VIII. **Review TISA 5 Year FMP Facilities Master Plan by Alix Henry** (Discussion) (Action Item) (30 minutes) Alix Henry has presented the most recent copy of the FMP (Facilities Master Plan) and was present to answer any question Board members might have. Mrs. Henry informed the Board that the Preliminary version of FMP has been approved. *Linda makes a motion to accept the Facilities Master Plan. Yvonne seconds it. All in favor. 6 Yea, 0 Nay. Motion carries.*
- IX. **Financial Report Financial Reports -** (Discussion) (Action Item) (26 minutes)
- Mrs. Abeyta reviewed the July financials as presented and reported that the school is in the middle of audit. The July bank reconciliation had no variances. The 2022-23 school year is financially stable. *Alison makes a motion to accept financial reports for June and July, Yvonne seconds it. All in favor. 6 Yea, 0 Nay. Motion carries.*
- i. **BARS -** (Discussion) (Action Item) (4 minutes/ BAR)
Andrea makes a motion to accept BARS as presented, Julee seconds it. All in favor. 6 Yea, 0 Nay. Motion carries
- 521-000-2223-0001-I** - Increase to fund 11000 Operational in the amount of \$180.00 due to an increase in HB2. \$90.00 wilbe increased to the ELPT and K5+ line items for Educational Assistants.
- 521-000-2223-0002-D- Decrease** to fund 28211 DOH Covid 19 in the amount of \$21,875, leaving \$19,479.52 to spend for FY23. The summary of allocated funds did not come through until July 21st, thus, having us do a BAR.

521-000-2223-0003-T Transfer to fund 28211 fund 28211 DOH Covid 19 in the amount of \$7,800.00 to create line items for allowable expenses such as Waste Management services

X. **Review and approve the 2022-2023 Employee Handbook-** (Discussion) (Action) (10 minutes.) *Linda makes a motion to accept the Employee Handbook as presented, Yvonne seconds it. All in favor. 6 Yea, 0 Nay. Motion carries.*

XI. **Review and approve the 2022-2023 Parent/Student Handbook-** (Discussion) (Action) (10 minutes) *Andrea makes a motion to accept Parent/ Student handbook with changes. Alyson seconds it. All in favor. 6 Yea, 0 Nay. Motion carries*

- Confidence instead of confidence. Use upper case instead of lower case. (Front page)
- “We are not on school on Fridays” (p 25) is not the case during the 2022-23 academic calendar.
- Dress code (page 24) include image.
- Last page, change year 2019 to 2022

X.II **Address traffic concerns during drop off and dismissal** (Discussion) Yvonne still has concerns about what neighbors feel about the traffic caused by the school. Reiterate to staff the importance of releasing students on time.

XIII. **Announcements** (2 minutes) – TCA performance, send off for Prospero.

XIV. **Committee Reports (10 minutes)**

- Audit- Almost finished with audit. Update meeting August 26 9:00 – 9:30 Am. Exit meeting Monday September 26 1:30 Pm 2:15
- Finance
- Calendar
- Data -No data available.
- Facilities (report from facilities) No reports.

XV. **Report on completion of Implicit Cultural Awareness and Racial Bias** training by TISA-

Governing Council Board Members- Make sure you are receiving the link. Governing council there are four trainings, complete the cultural awareness. Email will be coming from GCN Training (Please complete training attached).

XVI. **Director’s Report:** (5 minutes): We had a good start to the year. Still missing one aide. Students with several needs. Multiple students who need one on one aide. Also administering and monitoring insulin. Part time person 6 to 7 hours to help with the planning for middle school teachers. Our teachers are allowed to provide PE

lessons. Lessons are delivered by school director.

XVII. Items for next month's agenda (Discussion) (2 minutes)

- Review traffic concerns (Discussion)
- Update on Board trainings for this year

XVIII. Review date of next meeting: (1 minute)- September 20 at 5:30PM

XIX. Adjournment (Action Item) (1 minute) *Andrea makes a motion to adjourn at 7:10 PM, Julee seconds it. All in favor. 6 Yea, 0 Nay. Motion carries*

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Rich Greywolf at 575-779-9311 least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Rich Greywolf at 575-779-9311 if a summary or other type of accessible format is needed.

