

TAOS INTEGRATED SCHOOL OF THE ARTS GOVERNING COUNCIL

Tuesday, May 17, 2022, at 5:30 p.m.
118 Toalne Drive, Taos, New Mexico

Join Zoom Meeting

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Meeting ID: 716 9748 7051
Passcode: m9g9Yp

Where decisions for children are made with heart and mind!

DRAFT Minutes

MEMBERS	COMMITTEE	PRESENT	ABSENT
Julee LaMure, President	Audit & Finance	X	
Yvonne Trujillo Vice president	Audit, Board Policy	X	
Andrea Nicholson, Secretary		X	
Sarah Dzieweczynski (Treasurer)	Data & Calendar	X Left 8:15 Pm	
Linda Seto, (Member)	Facilities & Data	X	
Alison Haney (Member)	Calendar	X	
Alejandra Villalobos Meléndez (Member)	Finance	X (6:00PM)*	

Staff Present: Richard Greywolf and Nicole Abeyta.

Guests: Alix Henry and Mike Musialowski

- I. **Call to order** Board President Julee LaMure calls meeting to order at 5:33PM.
- II. **Establish quorum:** Board President Julee LaMure establishes a quorum. Present: Sarah Dzieweczynski, Linda Seto, Alison Haney, Julee LaMure, and Andrea Nicholson. Absent: Alejandra Villalobos Melendez. 6 of 7 members present.
- III. **Agenda** (Discussion) (Action Item) Linda *makes a motion to accept agenda with changes. Julee seconds it. All in favor. 6 Yea, 0 Nay. Motion carries. No abstentions*
 - Changes: Items VI and VII moved after announcements
- IV. **Review minutes** from April 19, 2022, meeting (Discussion) (Action Item) (5 minutes) *Andrea makes a motion to approve April 19, 2022, minutes as presented, Alyson seconds it. All in favor. 6 Yea, 0 Nay. Motion carries. No abstentions*

Minutes 5/17//2022

V. **Public Comments-** Please sign the Public Attendance Sheet and limit comments to (2 minutes per person). **NO PUBLIC COMMENTS**

VI. **Financial Report Financial Reports -** (Discussion) (Action Item) (26 minutes)

The April 2022 financials reports were sent to board via email prior to meeting.

Bank reconciliation zeroed down. The variance has cleared.

June is the end of the fiscal year. Some negative amounts will be taken care with the BARS for this month.

Sarah makes a motion to accept financial as presented, Yvonne seconds the motion. .

All in favor. 6 Yea, 0 Nay. Motion carries. No abstentions.

i) **BARS -** (Discussion) (Action Item) (4 minutes/ BAR (Include bars)

Linda makes a motion to accept BARS. Sarah seconds it. All in favor. 7 Yea, 0 Nay. Motion carries. No abstentions.

* Alejandra Villalobos Meléndez arrived to meeting and participated on BAR near year-end approval.

521-000-2122-0022-T- Fund 11000 Operational transfer in the amount of \$1,500 to cover new hire EA compensation and to increase general material and supplies account code along with supply assets over \$5,000.00.

521-000-2122-0055-D- Fund 24308 ESSER II decrease in the amount of \$15,697.00. We will decrease the account code for land and improvements which the fence was paid out of.

521-000-2122-0056-D- Fund 26113 LANL- we are decreasing/zeroing out revenue object code 11112 from the current budget amount of \$2,000.00 to \$0 to do a separate BAR to reclassify under the correct revenue code 41921.

521-000-2122-0057-I- fund 26113 LANL increased by \$2,000.00 from two separate donations. BAR is reclassifying the revenue to object code 41921.

521-000-2122-0058-I- Fund 24189 increased to Title IV in the amount of \$630.00 for the Final Award from FY20-21. Funds are allocated for counseling services with TeamBuilders.

ii) **Presentation of Fiscal 22-23 Salary Schedule** (Discussion) (Action) *Andrea makes a motion to accept the 2022-23 Salary Schedule, Alyson seconds it. All in favor. 7 Yea, 0 Nay. Motion carries. No abstentions*

iii) **Presentation of Fiscal 22-23 Operational Budget** (Discussion) (Action) *Sarah makes a motion to accept the 2022-23 Operational Budget, Alyson l seconds it. All in favor 7 yea, 0 nay. Motion carries. No abstentions.*

iv) **BAR near year-end approval** (Discussion) (Action)

Linda makes a motion to authorize business manager to adjust the BAR without Board approval near the end of the year with the contention the

Board would ratify the adjusting on the scheduled meeting of June 2022, Alejandra seconds the motion. All in favor 7 yea 0 nay. Motion carries, no abstentions.

VII. Second Reading of Black Education Act. (5 minutes) School director read the Black Education Act. HB43-a. Mr. Greywolf read to the Governing Council Board the Black Education Act.

VIII. Announcements (2 minutes)
Met with Charter School Division staff and Melissa Brown suggested that some Board Training material can be covered in our meetings.

IX. Facilities Master Plan presentation by Henry Architects (Discussion) (30 minutes) Alix Henry from Henry Architects presented to the Governing Board about FMP (Facilities Masterplan). She has worked with TISA for several years. Facilities Masterplan must be updated every five years. Mrs. Henry is working on updating the FMP (Facilities Masterplan). It requires stakeholders' input. Today's presentation to Governing Council does not require approval.

Mrs. Henry provided a list of items the school staff would like to see incorporated: (1) Outdoor learning spaces (2) multipurpose building (3) grass or artificial turf (4) science lab, (5) additional air filtration, (6) paved parking lot, (7) storage for classrooms, (8) update in security system, (9) windows for non-window spaces, (10) blackout shades, (11) school library, (12) orchard, (13) shelter or dismissal hangout space, (14) teachers' lounge.

Conversations with Mobile Lease between the company and the school's administrator are taking place to get a floor plan estimate for a multipurpose building. No agreements or purchases now. Mrs. Henry shared with Board a blueprint of the actual school footprint now and provided suggestions of where other building such as the multipurpose structure could be placed.

X. Presentation about Permaculture at TISA by Mike Musialowski (Discussion) (30 min Parent of a first grader. Licensed math and science secondary. Trees and food production. What would we want in a landscaping plan. Mr. Musialowski explained to the Board what permaculture is and how it works. He shared with the Board a map of what the school campus would look if permaculture was applied to the building. He shared the many benefits of permaculture and how the school's terrain is perfect to create an outdoor space with fruit trees, trees, and perennials that can become more inviting and healthier. He explained that this could be achieved with a low budget. It could also be a great outdoor learning space for students, teachers and place for the neighborhood community to enjoy.

Plan in advance and make the best use of North and East side of building to utilize shade to find new planting areas. Integrate trees, vines to change the landscape and retain the water. Today there is a lot of bare soil. Presented a possible landscape design. Plant trees and perennials. Creating teaching spaces in the shade. Create paths, arches and arbors. Create spaces for children to run around. This would happen in phases. It would happen over time.

Use awnings beyond the building to create shading spaces and using vines.

XI. **Presentation of IDEA B**(Discussion) (Action) *Alyson makes a motion to approve IDEA B, Yvonne seconds it. All in favor 7 yea 0 nay. Motion carries, no abstentions.*

XII. **Re-approval of 2022-23 Academic Calendar** (Discussion) (Actions) *Alyson makes a motion to accept the 2022-23 academic calendar day with 164 days. Julee seconds it. All in favor 7 yea 0 nay. Motion carries, no abstentions.*

XIII. **Report from Equity Council** (Discussion) (3 minutes) Not much new has occurred. Secretary of Education sent a Strategic plan for the next year. Read it and come out with a better plan.

XIV. **Committee Reports** (10 minutes)

- Audit – No reports
- Finance met prior week and reviewed the budget, decrease of ESSER II fund, Operational SEG moneys.
- Calendar –
- Data (Data Report from Elementary grades) new data will not happen until next meeting. Short cycle assessment will happen.
- Facilities (report from facilities) Meetings had not happened.

XV. **Director's Report:** (5 minutes)

Techer retention is important. Losing three teachers moving out of state, two teachers are retiring and moving close to family.

XVI. **Items for next month's agenda** (Discussion) (2 minutes)

- Parking and traffic for facility (Discussion)
- Follow up with Mike M. presentation and proposal (Discussion) (Action)

XVII. **Review date of next meeting:** (1 minute) June 14, 2022, at 5:30 PM.

XVIII. **Adjournment (Action Item)** (1 minute) *Andrea makes a motion to adjourn at 8:54 PM Julee seconds it. All in favor 7 yea 0 nay. Motion carries, no abstentions.*

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Rich Greywolf at 575-779-9311 least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Rich Greywolf at 575-779-9311 if a summary or other type of accessible format is needed.

