

TAOS INTEGRATED SCHOOL OF THE ARTS GOVERNING COUNCIL

Tuesday February 20, 2018 6:00 p.m.

118 Toalne Drive, Taos, New Mexico

Where decisions for children are made with heart and mind!

REGULAR MEETING

DRAFT MINUTES

MEMBERS	PRESENT	ABSENT
Julee LaMure, President	X	
Siena Sanderson, Vice President		X
Penny Herrera Wardlow, Secretary	X	
Pam Harris, Treasurer	X	
Ernest Ortega, Member	X	

Staff Present: Richard Greywolf, Director

- I. (1) Call to order/establish quorum (Action Item) Governing Council established a quorum and at 6:05pm Julee LaMure, President, called the meeting to order
- II. (2) Agenda (Action Item) Pennie Herrera Wardlow, Secretary called moved to accept the Agenda strike item 10 from the agenda to await necessary changes to the Facility Use Policy. Pam Harris, Treasurer seconds. Governing Council votes unanimously to accept agenda with changes with no abstentions. 4-0 Sienna Sanderson, Vice President absent.
- III. (3) Review and approve minutes from January 16, 2018 (Action Item) Pennie Herrera Wardlow Secretary moves to accept the minutes as presented. Pam Harris, Treasurer seconds. Governing Council votes unanimously to accept minutes as presented with no abstentions. 4-0 Sienna Sanderson, Vice President absent.
- IV. (4) Announcements. Julee LaMure, President decompressed about the Governing Council training and discussed the recent trip before the PEC to correct a clerical error.
- V. (5) Governing Council statement regarding public comments
- VI. (6) Public Comments- Please sign the Public Attendance Sheet and limit comments to 2 minutes. Lind Seto, teacher is present for public comment. Linda Seto discusses the current director and his successes at TISA.

- VII. (7) Develop Advisory Board (Discussion/Action Item) Julee LaMure, President states that the Advisory Board Committee is actively meeting and no action is needed to be taken at this time.
- VIII. (8) Recruit two new prospective board members (Discussion/Action Item) Ernie Ortega, voting member, moves to actively recruit two more members, for the next fiscal year to make the Governing Council more robust. Candidates will serve as non-voting members on an ad hoc committee to become familiar with the workings of the Governing Council. Pam Harris, Treasurer seconds. Governing Council votes unanimously to accept proposal with no abstentions. 4-0 Sienna Sanderson, Vice President absent.
- IX. (9) Internal Review and adoption of Governing Council Bylaws (Discussion/Action Item) Julee LaMure, President moves to accept the nominations of Rich Greywolf, Patsy Kinney, Linda Seto and Pennie Herrerra Wardlow as members of an ad hoc committee that will review and update the current governing Council bylaws. Ernest Ortega, voting member seconds. Governing Council votes unanimously to accept nominations for an ad hoc committee as presented with no abstentions. 4-0 Sienna Sanderson, Vice President absent.
- X. ~~(10) Review and adopt Facility Use Policy (Discussion/Action Item)~~
- XI. (11) Closed Session – Discuss Personnel Matters and Internal Audit (Requires roll call vote to move into closed session; identify non council members to be invited into the closed session) Julee LaMure, President calls for a roll call vote to move into closed session. Julee LaMure invites Rich Greywolf, Deanna Gomez, and Linda Seto into closed session. Roll vote Ernie Ortega, voting member: Aye, Pennie Herrerra Wardlow, Secretary: Aye, Pam Harris, Treasurer: Aye.
- Limited Personnel Matters; NMSA 1978, 10-15-1 (H)7
- XII. (12) Reconvene in Open Session (Requires that President confirms that only matters discussed in closed session where the items on the agenda, and then poll members by name to affirm or object. You never vote in closed session). Julee LaMure, President takes a roll call poll that only matters discussed in closed session where the items on the agenda. Roll vote Ernie Ortega, voting member: Affirms, Pennie Herrerra Wardlow, Secretary: Affirms, Pam Harris, Treasurer: Affirms.
- XIII. (13) Action on items discussed in closed session. No Action taken. No items discussed in closed session needed a vote.
- XIV. (14) Financial Report
- a. Financial Reports - (Action Item)
- Ernest Ortega, voting member moves to accept the financial report. Pennie Herrerra Wardlow, Secretary seconds. Governing Council votes unanimously to accept proposal with no abstentions. 4-0 Sienna Sanderson, Vice President absent.

b. BARS - (Action Item)

BAR 521-000-1718-0003-I - the amount that is actually needed to be budgeted is \$45,995.94. rather than \$77,996.00. Part of that amount has been spent in FY2018 and is already included in budget the amount not included is the \$45,995.94. We can either amend the minutes from January 16th or we can make the correction with the approval of BARS tomorrow evening.

The following BARS will be presented for GC Approval for our February Meeting:

BAR 521-000-1718-0005-I is an increase BAR to Fund 14000 Instructional Materials. Final funded distribution is based on 40 day numbers and the increase from prior BAR is in the amount of \$859.03, this makes our final revenue expectation for FY18. \$4,969.03.

BAR 521-000-1718-0006-I is an increase BAR to Fund 14000 Instructional Materials. This BAR is to budget additional carryover not originally budgeted. The amount of the increase is \$2,356.17. Making the total carryover for Fund 14000 \$18,783.17.

BAR 521-000-1718-0007-I is an increase BAR to Fund 11000 Operational Budget. This BAR is to budget 40 day membership increase plus the unit value increase. The unit value increased by \$30.71. The increase is in the amount of \$79,124.78. This increase makes the Schools final SEG for FY2018 \$1,200,992.58.

Pam Harris, Treasurer moves to accept changes to the BARs as presented, Pennie Herrera Wardlow, Secretary seconds. Governing Council votes unanimously to accept BARs as presented with no abstentions. 4-0 Sienna Sanderson, Vice President absent.

c. Finance Committee Update No update

d. Audit Committee Update No update

e. Fundraising Meeting Update Julee LaMure updated Governing Council about

upcoming fundraisers put on by the Friends of TISA.: Krispy Kreme and May Day

~~f. Report on Lease affordability~~ No longer an issue Julee LaMure, President asks to strike from future agendas. Pam Harris, Treasurer seconds. Governing Council votes unanimously to accept proposal with no abstentions. 4-0 Sienna Sanderson, Vice President absent.

XV. (15) Director's Report

a. Review of site visits Rich Greywolf discussed finding of site visits for 2015-2016 school year and the 2017-2018 school year. No findings have been found for the current year. TISA meets standards.

XVI. (16) Review date of next meeting Nest governing Council meeting is Tuesday, March 20th.

(17) Adjournment Ernest Ortega, voting member moves to adjourn meeting Pennie Herrera Wardlow, Secretary seconds. Governing Council votes unanimously to accept proposal with no abstentions. 4-0 Sienna Sanderson, Vice President absent.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Rich Greywolf at 575-779-9311 least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Rich Greywolf at 575-779-9311 if a summary or other type of accessible format is needed.