

**TAOS INTEGRATED SCHOOL OF THE ARTS GOVERNING COUNCIL**

Wednesday, October 4, 2016

7:30 p.m.

210 Bendix, Taos, New Mexico, in the 5<sup>th</sup> Grade Classroom

*Where decisions for children are made with heart and mind!*

**SPECIAL MEETING  
MINUTES**

MEMBERS	PRESENT	ABSENT
Jill Cline, President	X	
Chris Pieper		X
Johanna DeBiase-Mack, Member	X	
Ernest Ortega, Member		X
Julee LaMure, Member	X	

Staff Present: Richard Greywolf, Director

- I. (1) Call to order/establish quorum  
Meeting went forward with a quorum. Jill Cline called meeting to order at 7:38 p.m.
- II. (2) Agenda (Action Item) Agenda modified tabling items 4, 5, 6, 7, 8, 9.  
Johanna DeBiase-Mack moved to approve the Agenda. Julee LaMure second  
Aye Votes: Jill Cline, Julee LaMure, Johanna DeBiase  
No votes: 0 Abstaining votes: 0 Motion Carried 3-0
- III. (3) Public Comments- Please sign the Public Attendance Sheet and limit comments to 2 minutes.  
No Public Comments
- IV. (4) Review of Robert’s Rules  
Tabled until upcoming meeting.
- V. (5) Loan Finance Committee Report  
15K taken out of TISA’s budget, 50K out of lease assistance’ spoke with the Rudolf Steiner Foundation. RSF wants community buy in, in the form of investment. No current update from Scott at People’s Bank. Eric reviewed a number of CES vendors these vendors, names and numbers were passed to Rich Greywolf for further investigation.
- VI. (6) Facility Committee Report

PAST

At our first meeting Facilities Committee Meeting, Henry Architects went over all that we have done previously in preparing a Master Plan, acquiring land and an SUP. We discussed different types of construction, our ideal facility vs. worst case scenario and what that looks like. Group asked Rich if he could buy more time by negotiating existing lease terms. We identified Stakeholders for a future Stakeholder Meeting. We also decided to put out a campus wide survey that was open ended to begin getting the conversation going.

- 1. What is your vision of TISA permanent campus?
- 2. What specific programs/ features do you want to see at TISA?

3. How would you like to help (be able to help)(willing to help)(what do you have to offer)?

25 people have responded.

At the Stakeholders Meeting, we revealed the responses to our survey in three word clouds. 10 people attended, 4 of them were new to the Facilities meetings (2 of those 4 attended the next FC meeting). Alix presented at this meeting with similar information from the first meeting and looking at answers to questions above. However, it was obvious that this was not enough people to consider as “school-wide input” so we spent time brainstorming how to reach more people. Rich said he would be satisfied with 75% response rate. We also realized that only parents in K-2nd grades would be affected by our decision of what to do for next year. Tracy Miller offered to poll parents from 2nd grade and we asked Jutka and Nicole to gather responses for their class. (see meeting minutes)

Poll questions:

1. If we can stay at Manzanares another year and buy more time for funding and construction would you mind waiting a year to move onto the permanent campus?
2. If the Manzanares campus is not an option, would you be willing to move to another location (if it exists) or would you want to move to the permanent campus on Toalne by Fall of 2017 instead, even if your student may be in portable classrooms? (see explanation below)
3. Would you like to move to the permanent campus on Toalne by Fall of 2017 no matter what the construction of the facilities?

At the following Governing Council Meeting, Rich asked the Facilities Committee to work on the RFP. After I took a look at it, I realized that we need to know our budget and construction type before we can do much with the RFP.

PRESENT

At last week’s Facilities Committee Meeting, we had Dan Greenwald from the School Board at Anansi come speak to us about all the different transformations Anansi’s facility has been through in the last 6 years and to give us the low down on the process, including RFPs, construction and any advice he has for us. It was very insightful. (See Meeting Minutes)

High points: Avoid portables/modular bc upkeep and utilities are so high, hire a project manager (raise the funds via friends) because it’s way too much work for a director, from the point where they wrote the RFP to having the building built (from scratch) took 2 years, they were successful with People’s bank interim loan, it was cheaper to not build in phases (50% cheaper)

We discussed means of fundraising \$30K via Friends of TISA for Project Manager.

Survey Results:

	1 <sup>st</sup> choice	2 <sup>nd</sup> choice
<u>Stay at Manza</u>	21	
<u>Move into Portables</u>	7	
<u>Move no matter the structure</u>	2	11
<u>Move to another location</u>		4

1 for cheapest option

(Other concerns: do not rush it, stay at Manzanares and get needed funds, outside play space at Toalne, construction site dangers at Toalne, what's best for teachers starting school year with stability, troubled by inconvenience of split-campus drop-off, whatever is most economical, love more accessibility to activities from Manzanares campus, one person said definitely no to portables, one said need outdoor playspace no matter what)

Teachers' majority vote (according to Jutka) has been: staying until we're ready... or portables if not.

## FUTURE

At the end of the meeting, the Facilities Committee, with Rich's support, decided that the best course of future action was to begin filling out the RFP for GC consideration. The committee felt that even if we went with a CES vendor, we would still need to know much of the information required in the RFP to move forward. Tracy Miller volunteered to start working on filling out the RFP prior to next week's meeting.

I asked Traci Fillis to attend our meeting tomorrow and speak with the Facilities Committee about how she went through the process of developing facilities (since this is the opposite of what our previous speaker said).

### VII. (7) Financial Report – Tabled until upcoming meeting.

- a. Financial Reports - (Action Item)
- b. BARS - (Action Item)
- c. Finance Committee Update
- d. Audit Committee Update

### VIII. (8) Transportation and Activity Bus Policy (Discussion Item)

Tabled until upcoming meeting.

### IX. (9) Transportation and Activity Bus Policy (Action Item)

Tabled until upcoming meeting.

### X. (10) Closed Session – (Requires roll call vote to move into closed session; identify non council members to be invited into the closed session)

No closed session.

- Acquisition of real property NMSA 1978, 10-15- 1(H)(8)

### XI. (11) Reconvene in Open Session (Requires that President confirms the only matters discussed in closed session

where the items on the agenda, and then poll members by name to affirm or object. You never vote in closed session).

No closed session.

### XII. (12) Action on Real Property matter discussed in closed session.

No action taken.

### XIII. (13) Next governing council meeting day and time

Next Meeting will be held on Wednesday October 12<sup>th</sup>, 2016 at 6:00 p.m.

XIV. (14) Adjournment

Johanna DeBiase moved to Adjourn, and Julee LaMure second.

Item moves unanimously at 9:06 p.m.

*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Rich Greywolf at 575-779-9311 least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Rich Greywolf at 575-779-9311 if a summary or other type of accessible format is needed.*